## Volunteer Clearances for all Coaches and Assistant Coaches

Please remit both clearances prior to the first scheduled game of the season

## 1. State Police Criminal Background Check:

https://www.psp.pa.gov/pages/request-a-criminal-history-record.aspx

Under "Request a Criminal History Record " a few lines down it will say there are two methods of requesting a criminal record 1. Online request or 2. Submit a request form

Choose under the 1.Online request, there is a link for "Pennsylvania access to Criminal History" (PATCH) Website.

Choose a new record check (Volunteers only) since it's free.

## 2. Child Abuse Clearance:

http://keepkidssafe.pa.gov/

Choose "Child Abuse Clearances"

Under online submission, choose Child Welfare Portal and create an individual account

Click "Next" after the welcome page

Takes you to the Profile information where you create an ID, password and get your free volunteer Child Abuse background check.

## \*\*Please note do not send a link to either clearance as they always time out. We need a copy of your confirmations/ clearances showing they are clear.\*\*

All copies can be emailed to <a href="mailto:hhershey@palmyrarec.org">hhershey@palmyrarec.org</a>, mailed to 325 South Railroad Street, Palmyra, or placed in our drop box in front of our Municipal Building at the same address.



Thankyou!