

Each school has filled basketballs and medical kits. If you notice the basketballs going flat, please let us know. Some items to be aware of:

GENERAL SCHOOL RULES:

- **Water only** in the gyms. No sports drinks, coffee, or food allowed.
- **PASD Custodial staff will open doors 5 minutes prior to the first stated practice time of that particular day. (Forge, Northside Pine & Lingle)**
 - **Please have an assistant coach open the doors for any latecomers to your practice AND 10 minutes prior to the stated practice time for the next team coming in (only applies to the first 2 weeks of practice since after games start no one will be following for another session). Custodial staff will not be back to open the door for the later practices.**
 - **Do Not Prop any door open.**
- **ALL Players and coaches must remain in the gyms at all times.** No one is allowed in any other part of the schools. No spectators or parents are allowed to attend.
- **Players should not touch or even stand near fire alarms. We have been fined when fire alarms have been set off in the past.**
- **Anyone using the bathrooms must have an adult with them at all times** due to incidents of bathroom vandalism in the past.
- Please remove any trash.
- **We are guests of PASD and in order to be assured of future use of their facilities, we ask that you comply with these rules and inform the parents/players of these rules.**
- **When you have any problems [nets not up or down, doors locked...] please call Cindy at 926-9673.** She can be in touch with the PASD Custodial Supervisor and can have the problem solved quickly.
- Please put basketballs in assigned bags or locker after each practice and if there is no team after you, but the balls back where they are originally kept (stage area or closet).

MIDDLE SCHOOL PRACTICES

- Park in the back parking lot and enter through the back doors near the concession stand. You will enter into the boys locker room side lobby area.
- Rec basketball equipment is in the hallway storage closet on the boys side of the gym lobby where you first entered.
 - Have 2nd person hold gym door open while other person gets equipment as gym door on that side is sometimes locks from hallway side when door shuts.
- The lobby bathrooms are to be used, not the locker room.

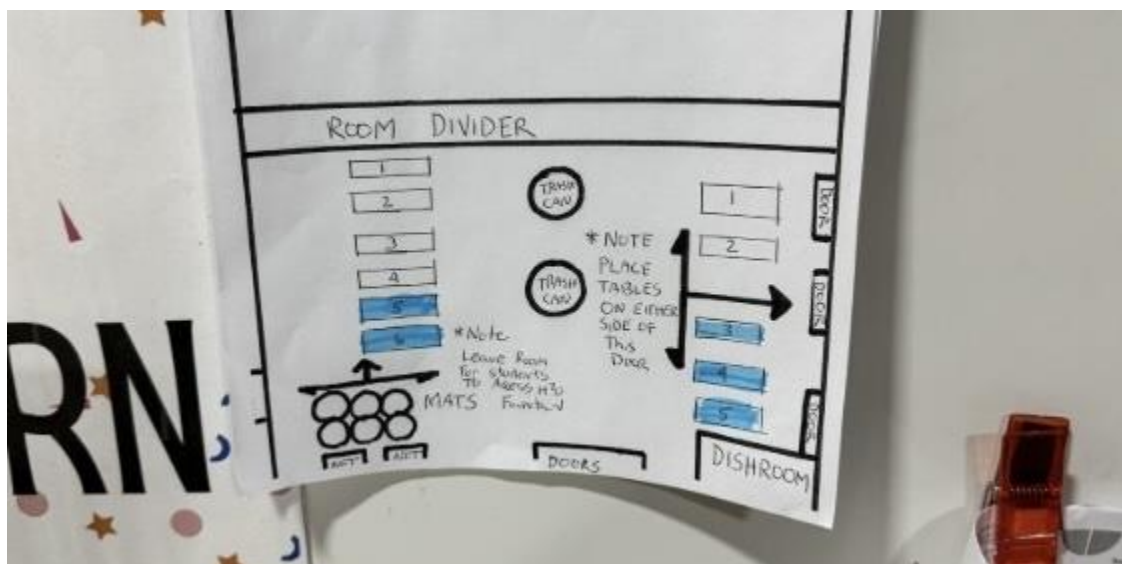
PINE STREET PRACTICES

- The lights are on the left upon entering gym behind gray panel.
- Rec storage closet is on the right, will be unlocked and the light is automatic. Do not adjust light switch.
- DO NOT adjust thermostat. If temperature is a problem, **call Cindy at 926-9673.** It will be fixed by the next practice.

FORGE PRACTICES

- Enter the cafeteria entrance by the dock/right side of the school (not the office door) for practice, which will be opened for the first practice of the evening by the custodian.
- Basketball equipment is on the right side [facing the stage] behind the curtain, against the wall by the steps.
- Tables will be moved out of the way by PASD staff.
- Please do not use or open the cafeteria tables. You may roll tables out of the way but do not block the two double doors closest to the stage, as this is a fire hazard.
- Last team practicing needs to roll the two basketball nets back against the opposite side wall room dividers which are halfway down on either side of the gym going left to right when looking out from the stage, and be sure the cafeteria tables match the map posted in the cafeteria and on our website under “Coaches Information”.
- Please do not use any of the PASD property that may be in the gym and be sure all basketballs and our equipment is in the bag and tucked behind the curtains for the next practice.

Map of Forge Elementary Table and Net placement:



NORTHSIDE PRACTICES

- Enter the cafeteria entrance opened for the first practice of the evening by the custodian (use right side parking lot).
- Basketball equipment is on the right side [facing the stage] **behind the curtain**, leaning against the railing.
- Centerline is directly out from the spot noted up on the side wall. Sidelines are correct but center circle and endlines are not. (Apologies we can't mark the floor without damaging it so we put a sign on the wall to go by for the center). Court measures from the endline by the kitchen, to the short segmented line $\frac{3}{4}$ of the way to the stage. These two spots are where you place the nets.
- Last team practicing needs to roll the basketball nets back to the left wall [facing the stage], close to the stage. (may be updated going forward)

LINGLE PRACTICES

- Please make sure the doors do not get propped open. They easily get stuck in the open position.
- Gym light switches are on the right [behind gray panel] when entering.
- Rec closet is on the right when entering gym.
 - Light switch for rec closet is on the left, press to turn on and off.
- Fire alarm is on the left when entering gym, please be aware it's placed at a child's eye level.

Thank you for your cooperation in these matters in order to keep the season running smoothly for everyone. Please call Cindy after hours at 926-9673 to be in touch with the PASD Custodial Supervisor if you can't get in the building or any other problems. If you have any questions or concerns, please let us know. Thanks, PARPC